



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

October 30, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF CORONER: APPROVAL TO EXTEND CUSTODIAL SERVICES
AGREEMENT NO. 73781 WITH SERVICON SYSTEMS, INC.
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Chairman to sign the attached Amendment No. 6 to Custodial/Related Services Agreement No. 73781 with Servicon Systems, Inc., to extend the term up to six (6) months maximum, effective January 1, 2008 through June 30, 2008. The cost if all six one (1) month options are exercised shall not exceed \$122,000.
2. Approve and delegate authority to the Director, Department of Coroner, to exercise the optional term on a month-to-month basis, not to exceed six (6) months through June 30, 2008.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of Amendment No. 6 to Agreement No. 73781 authorizes the Director, Department of Coroner, to exercise the extension option of the agreement on a month-to-month basis through June 30, 2008, while the Department solicits proposals through the competitive bids process. Approval by your Board will allow the Department to solicit, evaluate, and complete a new Agreement.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

The Department is in the process of issuing a Request for Proposals (RFP) for specialized cleaning services of the autopsy security floor, laboratories, and other designated areas. Approval of an additional renewal term not to exceed six (6) months through June 30, 2008, will enable the Department to complete the RFP process. Securing the continuation of these specialized custodial services is essential to the Department's effort to ensure employee health and safety.

Implementation of Strategic Plan Goals

The recommended action supports the County's Strategic Plan Goal 1: Service Excellence; Goal No. 3: Organizational Effectiveness; and Goal 4: Fiscal Responsibility.

FISCAL IMPACT/FINANCING

The extension term, if all six (6) months are exercised, shall not exceed \$122,000. The funding is available in the Department's fiscal year 2007-08 budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 19, 2006, your Board approved the delegation of duties and assignment of rights from Pedus Service to Servicon Systems, Inc., and approved a six (6) month extension from August 1, 2007 through December 31, 2007.

Board approval of Amendment No. 6 to Agreement No. 73781 will ensure continued custodial services and delegate authority to the Department to extend the agreement on a month-to-month basis to June 30, 2008, until a new agreement is completed.

CONTRACTING PROCESS

These custodial services fall under the provisions of Proposition A requirements, and will be competitively bid through the RFP process. All County guidelines for Proposition A contracts will be followed. A new agreement will be completed no later than June 30, 2008.

IMPACT ON CURRENT SERVICES

Approval of the recommended action will ensure continued services by Servicon for specialized custodial/related services on a month-to-month basis through June 30, 2008.

The Honorable Board of Supervisors
October 30, 2007
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When approved, the Executive Officer/Clerk of the Board, is requested to return two (2) signed copies of the approved Board letter and Amendment to Ms. Elizabeth Seung, Contracts Manager, Department of Coroner, 1104 North Mission Road, Los Angeles, California 90033.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William T. Fujioka", with a long, sweeping horizontal line extending to the right.

WILLIAM T FUJIOKA
Chief Executive Office

WTF:SRH:RDC
ATH:LS:yjf

Attachment

c: Robert Ragland, Senior Deputy, County Counsel

Custodial Services.bl

**COUNTY OF LOS ANGELES AGREEMENT NO. 73781
AMENDMENT NO. 6**

This Amendment No. 6 is made and entered into this 30TH day of OCT., 2007, by and between the County of Los Angeles (hereafter "County") and Servicon Systems, Inc. (hereafter "Contractor").

WHEREAS, reference is made to the document entitled "Agreement by and Between County of Los Angeles and Servicon Systems, Inc. for Custodial/Related Services, Inc. at the Department of Coroner", and further identified as Agreement No. 73781 (hereafter "Agreement"); and,

WHEREAS, it is the intent of the parties to amend Agreement to revise the term of the Agreement, and provide for changes set forth herein; and,

WHEREAS, the Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE County and Contractor agree as follows:

1. This Amendment shall be effective on the date of approval by the Director, Department of Coroner, or his authorized designee, as reflected on page one (1) of this Amendment.
2. Paragraph 5.0 TERM, Subparagraph 5.2, shall be revised to read as follows:

**COUNTY OF LOS ANGELES AGREEMENT NO. 73781
AMENDMENT NO. 6**

County shall have the option to extend the term for up to two (2) additional one-year periods, for a maximum total contract term of five (5) years. Each such option year shall be exercised individually by the Director, Department of Coroner. The Agreement may then be extended by Director on a month-to-month basis up to an additional one (1) year and five (5) months, at the end of the Agreement term.

3. Paragraph 6.0, Subparagraph 6.1 Maximum Contract Sum shall be revised to read as follows:

The Maximum Contract Sum under this Agreement shall be the total monetary amount payable by County to Contractor for supplying all the tasks, deliverables, goods, services, and other work specified under this Agreement. All work completed by Contractor must be approved in writing by County. If County does not approve work in writing no payment shall be due to Contractor for that work. The Maximum Contract Sum, inclusive of all applicable taxes, authorized by County hereunder, shall not exceed One Million Five Hundred Sixty Seven, Nine Hundred Five Dollars and Sixteen Cents (\$1,567,905.16) and shall be allocated as follows:

**COUNTY OF LOS ANGELES AGREEMENT NO. 73781
AMENDMENT NO. 6**

\$221,873.36 for each year of the three (3) base term years.

\$221,873.36 for each year of the two (2) year option renewal term years, if exercised.

\$18,489.45 for each individual month of the month-to-month optional renewal period, if exercised, through June 31, 2008.

Subparagraph 6.2 remains unchanged:

6.2 Contingency Fund: \$22,187.34 shall be available each year of the base term and each option renewal year of the Agreement, if exercised, for emergency or expanded services.

EXCEPT FOR THE CHANGES SET FORTH HEREINABOVE, ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT REMAIN IN FULL FORCE AND EFFECT.

**COUNTY OF LOS ANGELES AGREEMENT NO. 73781
AMENDMENT NO. 6**

IN WITNESS WHEREOF, the County of Los Angeles Board of Supervisors
has caused this Amendment No. 6 to Agreement No. 73781 to be
subscribed by its Chairman of said Board, and Servicon Systems, Inc.,
have caused the same in their respective behalf by their duly authorized
officers, the day, month, and year first above written.



ATTEST: SACHI A. HAMAI
EXECUTIVE OFFICER
CLERK OF THE BOARD OF SUPERVISORS

By [Signature], Deputy

COUNTY OF LOS ANGELES

By [Signature]
Chairman Board of Supervisors

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Directors

By [Signature] Deputy

SERVICON, SYSTEMS, INC.

By [Signature]

Name RICHARD MAHDESIAN

Title GENERAL MANAGER

APPROVED AS TO FORM:
RAYMOND G. FORTNER, JR.

By [Signature]
Senior Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

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OCT 30 2007

[Signature]
SACHI A. HAMAI
EXECUTIVE OFFICER

Agreement No. 73781
Amendment No. 6

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